e-QIP e-86 CANDIDATE PRELIMINARY INFORMATION

Candidates for Transportation Security Officer (TSO) positions are required to complete a **Questionnaire for National Security Positions**, **Standard Form 86** after they have successfully completed the Computer Based Test (CBT) and accepted their Contingent Offer. At that time, eligible candidates will receive an email notification that explains how to access this electronic security form.

Information Required to Complete the e-86

This electronic form requires 10 years of information about you including your education, employment history, and other historical information. Therefore, it is important that you begin to collect this information as soon as possible so as to ensure your e-86 is completed within the specified timeframe.

- To complete this form you will need historical personal information dating back 10 years, including residency, employment, education, police record, civil court actions.
 - o Dates for each are required but can be estimated if necessary.
 - o There may be no gaps between the dates for residency or employment without an explanation of the gap.
 - o Any/all criminal history must be identified and explained.
- You must complete the e-86 form within 14 days of your Enter on Duty (EOD) date. Failure to do so can result in separation from employment with TSA.

Begin <u>NOW</u>! Collect your historical information required to complete the e-86. This will allow you to complete the electronic form in a timely manner as soon as it has been initiated.